

# Kitchen Employee at Tres Amigos

## What are you going to do?

As a member of Tres Amigos , you are an essential part of our crew dedicated to delivering high-quality Mexican cuisine to our customers. You will be responsible for various tasks that contribute to the smooth operation of the takeaway service and ensure a great experience for our customers.

## Responsibilities:

- Customer Service: greet customers warmly upon arrival and assist with placing orders.
- Address customer inquiries regarding the menu, ingredients, and special requests.
- Ensure orders are handled correctly and provided to customers in accordance with the takeaway service standards.
- Take orders over the phone, through online platforms, or in person.
- Enter orders accurately into our system and ensure special instructions are noted and followed.
- Communicate effectively with the kitchen to ensure orders are prepared timely and accurately.
- Assist with food preparation according to recipes and chef's instructions.
- Maintain cleanliness and tidiness of the workspace following applicable hygiene and safety standards.
- Ensure regular replenishment of supplies such as packaging materials, napkins, and utensils.
- Collaborate with colleagues to maintain an efficient and friendly work environment.
- Pitch in where necessary to handle peak periods and support the team.
- Share suggestions for improving processes and service to enhance overall team performance.

## Requirements:

- Excellent customer service skills with a friendly and helpful demeanor.
- Ability to work efficiently in a fast-paced environment and under time constraints.
- Accuracy and attention to detail in order processing and food preparation.
- Team player with good communication skills.
- Flexibility to work during evenings, weekends, and holidays as needed.
- Basic knowledge of Mexican cuisine and dishes is a plus.